

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

July 1, 2003

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FROM: **G. DANIEL OJEDA**, Director
Architecture & Engineering Department

GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: **SHERIFF'S MODULAR SATELLITE STATION IN MONTCLAIR – INCREASE
APPROPRIATIONS AND APPROVE AMENDMENT**

RECOMMENDATION:

1. Authorize Auditor Controller by four-fifths (4/5) vote to increase appropriations and revenues by \$8,115 in the Capital Improvement Program for the Sheriff's Modular Satellite Station project in Montclair, bringing the total appropriations to \$198,115 as detailed in the Financial Impact section below; and
2. Approve Amendment No. 1 in the amount of \$8,115 to Contract No. 03-396 with LAD Construction Inc. of Upland.

BACKGROUND INFORMATION: On January 29, 2002, the Board approved \$120,000 in one-time funds for a Capital Improvement Project to purchase modular office buildings for the Montclair and Upland Sheriff substations. The Sheriff's Department is establishing a satellite station on Mission Avenue in Montclair. The Board approved a lease agreement for the Montclair property on October 8, 2002. In addition, the Board approved the purchase of a 1,440 s.f modular office for the Montclair Station on December 17, 2002. A contract for site work and construction utilities for the Satellite Station in Montclair was awarded to LAD Construction, Inc. on May 13, 2003. The satellite station will enable the Sheriff's Department, the Montclair Police Department, and the California Highway Patrol to provide better law enforcement services in the community.

On April 15, 2003, the City of Montclair requested that the fencing fronting Silicon Ave. and Mission Blvd. be changed from the proposed chain link fencing to steel tubular fencing. The steel tubular fencing was not initially identified as a necessary requisite item during plan review and was thus not included in the bids. Since this type of fencing was unforeseen at the time of bid and is necessary to comply with the City of Montclair's planning development code, an amendment is the proper method of addressing this change. LAD Construction Inc. provided a cost proposal on May 28, 2003 to change the type of fencing and costs were reviewed with the City of Montclair. The county is receiving a credit from LAD Construction, Inc. for the original type of fencing required in the bids. The City of Montclair has agreed to fully reimburse the county for the additional cost of \$8,115 for the steel tubular fencing.

Record of Action of the Board of Supervisors

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The following table provides amendment changes to date:

| AMENDMENT # | DATE | DESCRIPTION | AMOUNT |
|--------------------|-----------------|---|----------------|
| | 05/13/03 | Original Contract | \$71,404 |
| 1 | 06/17/03 | Amendment No. 1: Steel tubular fencing | \$8,115 |
| | | Total changes to date | \$8,115 |
| | | | |
| | | Revised Contract | \$79,519 |

This project is consistent with a County Administrative Office approved Capital Improvement Program request.

REVIEW BY OTHERS: This item has been coordinated with Eli Montoya, Department Contract Compliance Designee on June 18, 2003; approved as to legal form by County Counsel (Jean-Rene Basle, Deputy County Counsel) on June 19, 2003; and reviewed by the County Administrative Office (Lynn Chacon and Mario Lara, Administrative Analysts) on June 19, 2003.

FINANCIAL IMPACT: This project was originally funded in the amount of \$120,000 (construction - \$90,000; contingencies - \$9,000; design/project management/inspection - \$21,000) as part of the one-time budget adjustment approved by the Board on January 29, 2002, and included in the 2001-02 Capital Improvement Program (CIP) budget. No expenditures were incurred in 2001-02 resulting in a carryover of \$120,000 into 2002-03. On December 17, 2002 the Board authorized an additional \$70,000 for the purchase and utility hook-ups for the modular building in Montclair bringing total project budget to \$190,000 (construction - \$150,000; contingencies - \$14,000; design/project management/inspection - \$26,000). Board action will increase project budget to \$198,115 (construction - \$158,115; contingencies - \$14,000; design/project management/inspection - \$26,000). Funding for this project is provided from the general fund (\$120,000); the Justice Facility Reserve Fund (\$70,000); and the City of Montclair (\$8,115).

Increase appropriations by \$8,115 in the Capital Improvement Program (CJV-CIP-2820-4030).
Increase revenues by \$8,115 in the Capital Improvement Program (CJV-CIP-2820-9145).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with A&E's proposal and recommends this action based on the additional cost being fully reimbursed from the City of Montclair for the steel tubular fencing. There is no impact on local cost as a result of this amendment.

SUPERVISORIAL DISTRICT(S): Fourth.

PRESENTER: G. Daniel Ojeda, Director, A&E, 387-5025
Keith Bushey, Deputy Chief, Sheriff, 387-3636

PDG: 7-3096
js: 7-5025